

Yare House, 62-64 Thorpe Road, Norwich, NR1 1RY
Tel 01603 610734

Broads Authority – Insurance Declaration

To be completed by owners of:-

- (a) powered vessels
- (b) unpowered vessels with a block area of 6 or more square metres

Owners Name/s.....

Address.....

.....

Broads Authority Reference Number (if known) BA.....

I/We declare that there is in force a policy of insurance which:-

- (a) covers the owner of the vessel/s named below

NameRegistration Number.....

.....

.....

and such other persons as are authorised by the owner to have control of the vessel(s) in respect of any liability which may be incurred by the owner, or any such other person, resulting from the presence of the vessel(s) in the navigation area or adjacent waters, in respect of death of, or bodily injury to, any person or any damage to property; and

- (b) is for a minimum sum of £2,000,000 (two million pounds); and
- (c) is issued by an insurer authorised under the Financial Services and Markets Act 2000 to carry on in Great Britain or in Northern Ireland insurance business of a relevant class or who has corresponding permission under the law of another member state of the European Community.

Signature.....**Date**

The insurance policy need not cover:-

- employers liability
- damage to the vessel itself or goods carried on it
- any liability to a person in respect of damage to property in their custody or control
- any contractual liability

Block area is calculated by multiplying the length of the vessel by the breadth of its full beam at its widest part, in each case to include the length or breadth of any fixed fendering.

PRIVACY NOTICE FOR TOLL PAYERS

This privacy notice tells you what we do with personal information we collect from you.

We will collect the data set out on our standard forms for the processing of your vessel toll, which will include your name, address date of birth and vessel details.

The legal basis of processing is authority vested in us under the Norfolk and Suffolk Broads Act 1988 (as amended) and the Vessel Registration Byelaws 1997 and your information will be used for performing these statutory functions and purposes. These include the processing of your toll payment and for facilitating the good management of the navigation area.

We will store this data in secure databases for the purposes which it was requested. It will not be shared, sold or provided to third parties for commercial purposes or transferred outside the EU. It will only be shared with other agencies in order to meet legal obligations, such as law enforcement.

We may use anonymised data for the purposes of research and analysis and for the setting of tolls, which may include the postcode, size of vessel, length of ownership and other data from which you would not be identifiable. We do not carry out automated decision-making using your data.

We may contact you using your details to enable us to obtain your views about the way in which we perform our statutory functions and to assist us in the good management of the navigation area.

We will process your data in accordance with Data Protection Principles, which will include not asking for more information than is necessary and not retaining your details for longer than is necessary for the purposes for which it was collected.

We will delete this information at the end of the financial year 7 years following your last tolls payment.

You have rights to access your data by making a Subject Access request to us. You may also ask us to rectify any inaccurate data held.

You have the right to lodge a complaint relating to the processing of your data with the Information Commissioner's Office at Wycliff House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

The Broads Authority is the data controller for the purposes of this notice and can be contacted via its Data Protection Officer on 01603 610734 or broads@broads-authority.gov.uk or at Yare House, 62-64 Thorpe Road, Norwich NR1 1RY.